

County of Los Angeles CHIEF EXECUTIVE OFFICE

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> Board of Supervisors GLORIA MOLINA First District

MARK RIDLEY-THOMAS Second District

ZEV YAROSLAVSKY Third District

DON KNABE Fourth District

MICHAEL D. ANTONOVICH Fifth District

June 17, 2010

To:

All Department Heads

From:

William T Fujioka

Chief Executive Offiger

Lisa M. Garrett

Director of Personnel

ADDENDUM TO ANNUAL MAPP INSTRUCTIONS FOR NON-DEPARTMENT HEAD PARTICIPANTS

This correspondence serves to clarify the May 27, 2010 memorandum issued by the Department of Human Resources regarding the 2009-10 MAPP evaluation and 2010-11 MAPP goal submission process. The instructions outlined in the memorandum provide only procedural guidance and information on merit increase and step advancement eligibility and the process by which salary adjustments are implemented. Given the County's current budgetary challenges, MAPP increases will not be given this year.

WTF:BC:EFS LMG:MLH:ADC:ef

c:

Each Supervisor
Chief Deputies
Administrative Deputies
Departmental Human Resources Managers
Departmental MAPP Administrators

06-17-10 ADDENDUM TO ANNUAL MAPP INSTRUCTIONS.DOCX